

**MANNING REGIONAL CHILDCARE ASSOCIATION
MANNING EARLY LEARNING & CHILD CARE PROGRAM
REGISTRATION - PARENT CONFIRMED HOUR SHEET**

Name of Child _____

Parent's Signature _____

Full Time (Over 100 hours)		\$1,133.00
Enhanced Services (Plus)	+	\$150.00
<i>* Admin fee \$45 + Nutrition \$105</i>		
Affordability Grant (Minus)	-	
<i>* Under 19 months - \$883</i>		
<i>* 19 months to 3 yrs - \$709</i>		
<i>* 3 to 5 yrs - \$626</i>		
Subsidy (Minus)	-	
Preschool Fee - \$50 (Plus)	+	
Balance Due	=	

Part Time (50-100 hours)		\$772.50
Enhanced Services (Plus)	+	\$90.00
<i>* Admin Fee \$40 + Nutrition \$50</i>		
Affordability Grant (Minus)	-	
<i>* Under 19 months - \$317.5</i>		
<i>* 19 months to 3 yrs - \$255</i>		
<i>* 3 to 5 yrs - \$225</i>		
Subsidy (Minus)	-	
Preschool Fee - \$68 (Plus)	+	
Balance Due	=	

Kindergarten (50-72 hours)		\$650.00
Enhanced Services (Plus)	+	\$85.00
<i>* Admin fee \$40 + Nutrition \$45</i>		
Affordability Grant (Minus)	-	\$225.00
Subsidy (Minus)	-	
Balance Due	=	

Part Time (1-49 hours) or one day a week only		
# of days	_____ x \$60	
Subsidy (Minus)	-	
Admin Fee per month (Plus)	+	\$25.00
Balance Due	=	

**Additional \$3 if you pay with credit card or thru Procure app*

Amount Received	_____
Method of Payment	_____
Date	_____

Month	Monthly Schedule										
	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday				
Total Hrs											
Total Hrs											
Total Hrs											
Total Hrs											
Total Hrs											
Total Hrs											
Total Hrs											

Parents: Please fill out this form with your registration forms and hand in to the Manning Early Learning & Child Care office. This is a one-time form that you are required to fill out. You will be invoiced on the 15th of each month according to your Registration confirmed hour sheet. If your child will not be attending as stated on your hour sheet, please make sure to let the staff know through the Procure app or a phone call. Your payment is due by 12:00 PM on the 25th of each month. Your space is not confirmed until we receive your payment. We accept e-transfer payments at: thelearningtree02@gmail.com There are no refunds for cancellations. Thank you, if you have any questions, please contact the office: 780-836-2588