

# Manning Regional Child Care Association Manning Early Learning & Child Care Program Registration - Parent Confirmed Hour Sheet

Name of Child \_\_\_\_\_

Start Date \_\_\_\_\_

## Preschool

Parent Fee \_\_\_\_\_

Affordability Grant \_\_\_\_\_

Adjustment \_\_\_\_\_

Balance \_\_\_\_\_

## Morning Class

9:30 a.m. to 12 noon

\* Drop off - No earlier than 9:20 a.m.

## Afternoon Class

1:00 p.m. to 3:30 p.m.

\* Drop off - No earlier than 12:50 p.m.

Method of Payment \_\_\_\_\_

\* Additional \$3 if you pay through procare app with debit or credit

Parents: Please fill out this form with your registration forms and hand in to the Manning Early Learning & Child Care office. This is a one-time form that you are required to fill out. You will be invoiced around the 15th of each month according to your Registration confirmed hour sheet. If your child will not be attending as stated on your hour sheet, please make sure to let the staff know through the Procure app or a phone call.

Your payment is due by 12:00 PM on the 25th of each month. Your space is not confirmed until we receive your payment. We accept e-transfer payments at:

[thelearningtree02@gmail.com](mailto:thelearningtree02@gmail.com), cash or cheque. There are no refunds for cancellations.

Thank you, if you have any questions, please contact the office: 780-836-2588



\_\_\_\_\_  
Parent's Signature

(Placing your initials here  
will serve as your signature)